

# Safeguarding Statement

Goosewell Academy is committed to safeguarding and promoting the safety and welfare of children in our care. We require all staff, volunteers and visitors to share this commitment.

This leaflet contains information about our expectations whilst visiting the school. If you are unclear about anything, please speak to any one of the contacts named within.

If you are concerned about the safety of any child in our school, you must report to one of the safeguarding staff listed in this booklet.

# SAFEGAURDING STAFF

**The designated Leads for safeguarding are:**

Mr James Gentile (Headteacher)



Miss Laura Warren  
(Deputy Headteacher)



Mrs Britta Nicholls  
(Deputy Headteacher)



**Deputised by:**

Mr Marc Leader  
(Assistant Headteacher)



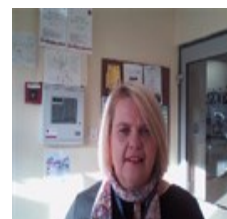
Mrs Wendy Nicholas  
(Safeguarding Governor)



Mrs Joanne Penk  
(Parent Support Advisor)



Mrs Lizaine Arnold  
(Office Manager)



## **What do you do if you are worried about a child?**

If you become concerned about

- Something a child says
- Marks or bruising on a child
- Changes in a child's behaviour or demeanour

You must inform the Designated Safeguarding Lead

## **What do you do if a child discloses to you they are being harmed?**

- React calmly
- Listen carefully to the child, particularly to what is said spontaneously
- Do not promise confidentiality. Explain to the child that you may need to pass on the information if you are worried about their safety
- You may clarify your concern using "Tell, explain, describe or outline," but as soon as your concern is confirmed ask no further questions as further enquiries may be compromised
- Only trained investigators should question a child
- Reassure the child that they have done the right thing
- Record carefully what the child says in their words including how and inform Designated Person for Safeguarding immediately.

## **Keeping yourself safe**

Be professional. Be careful how you interact with or speak to a child, the child may interpret it differently. Avoid physical contact with children, unless you are preventing them from immediately harming themselves or others. Avoid being on your own with a child; always ensure that a door or window to the corridor is open/visible so that you are visible to others.

## **Staff Conduct**

If you are concerned about the conduct of a member of staff following an observation or disclosure, the following actions must take place:

- Immediately inform the Headteacher.
- In their absence, immediately inform the Deputy Headteacher or Assistant Headteacher.

## **Medical Needs**

If you have medical needs that the school needs to be aware of, please inform a member of staff on the reception desk upon arrival.

### **Fire Procedures**

Action in the event of fire

On seeing a fire or smoke, raise the alarm by pressing the nearest manual call point. Exit route plans are located in all rooms

- If you hear a loud, constant siren sounding alarm, everyone must leave their belongings behind; exit the building through the nearest Fire Exit and assemble at the Fire Assembly Point located on the Playground outside the Main Entrance.
- Fire Marshalls will assist with evacuations and the Site Manager will conduct a sweep of the building. A register will be taken at the Assembly Point.
- Walk quietly but briskly, do not run and close all doors behind you.

## **Lockdown**

In the event of a lockdown being called a black card will be shown by a key member of staff.

*Thank you for your cooperation and we hope you enjoy your visit to  
Goosewell Academy.*

*Mr James Gentile*  
**Headteacher**

# Goosewell Academy

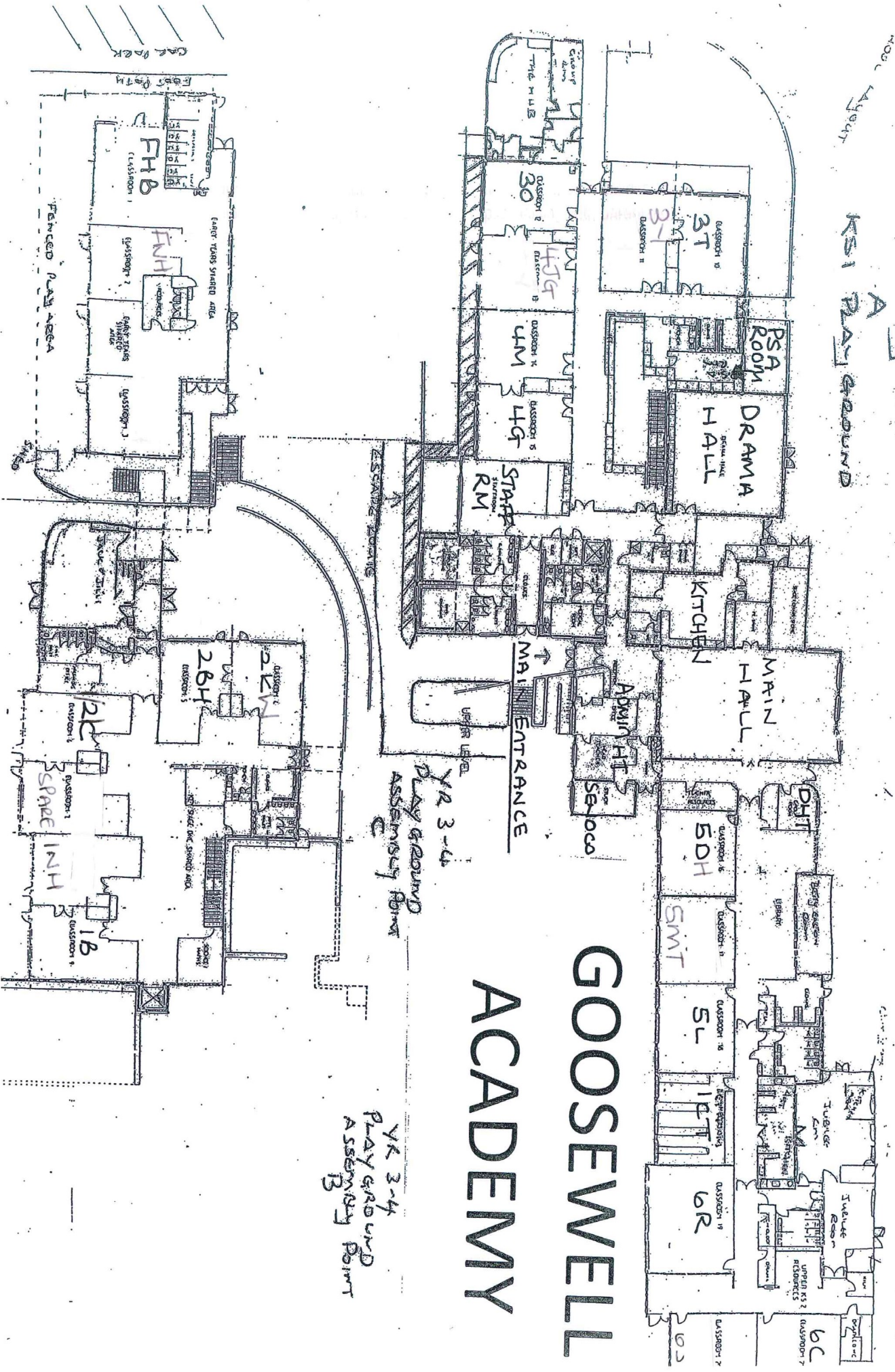


## School Visitor Safeguarding Guide

- Please switch off your mobile phone on entry to the school
- Ensure your Visitor Lanyard is visible at all times.
- No smoking or vaping in or around the building.
- Remember to sign out and hand your lanyard in at reception when leaving



KS1 PLAY GROUND



# GOOSEWELL ACADEMY